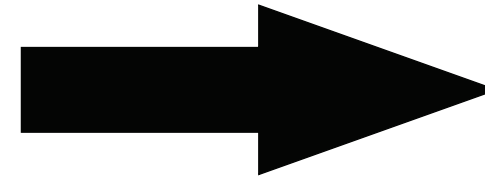# Instructions 3.5"x 2" Business Card Template

Front

Back
(Only if ordering double-sided business cards)

Submitting Files for Printing:

Step 1: Pink Line = Safety Margin:
   Keep all important elements (e.g., text and logos) INSIDE the PINK LINE.

Step 2: Bleed Area: Extend your artwork to the edges of the 3.5"x 2" box for full coverage.

Step 3: Color Space: Use CMYK for accurate color reproduction.

Step 4: Fonts: Convert all live fonts to outlines or curves to ensure vectorization, eliminating the need for font files.

Step 5: Final Touch: Delete the pink line before submission.

Step 6: File Format: Save artwork in PDF format.

Step 7: Submit Files for Single or Double-sided Print:
   For FRONT ONLY, submit 1 PDF named::
      "[your name] Front Print Only 1 of 1"

   For Double-Sided, submit 2 separate PDF files, 1 for each side named:
      Front: "[your name] Front print 1 of 2"
      Back: "[your name] Back print 2 of 2"

Step 8: Submit Your Artwork:
   Email: Send your PDF(s) to 393components@gmail.com OR
   Dropbox: Upload via the Dropbox link on our website.

Delete black instructions and pink safety line
before submitting your .PDF's to us.

Feel free to call or text 385-233-1090
if you need any help or have any questions.